**Canterbury Archers Safeguarding Policy 2018** **Appendix I** *(vers.ii, Jan 19)*

**The points outlined below are agreed and in place to protect not just the juniors but the adults supervising as well.**

* If Junior members are shooting, they must be accompanied by at least **two** adults. One must be an ArcheryGB (GNAS) member, and one must be a Parent or Carer. Parents/Carers **MUST** remain with their child throughout the session. (Definition of this is; be within eyesight and stay close enough to the young person that they are quickly on hand to deal with any incident). This is to protect not just the junior but the adult supervising as well!
* 16 -18 year olds MAY be left under the supervision of the club **IF** a Parental Consent Form has been signed and filed at the club (Forms are available in the admin filing cabinet at the club or from the SO and Membership Secretary) **AND** only if this has been arranged with another adult member who has agreed to take responsibility. If this is the case, contact details must be left with the responsible member.
* As club facilities are located separately from the clubhouse, parents MUST accompany their child/ren to the toilet.
* TWO senior club members with current DBS certificates undertaken through Archery GB must be in attendance at junior Have-a-go/birthday party events, in addition to at least one parent/carer supervisor remaining with the group throughout the session. Any helpers/coaches without DBS MUST NOT escort juniors to the toilets. This is to protect not just the junior but the adult/s supervising as well!
* Any club or committee member with a role that specifically involves working directly with or safeguarding junior archers must have a current DBS certificate undertaken through Archery GB.
* Parents/Carers sign an acknowledgement on the application form of the junior to join the club that they acknowledge and understand that minor physical contact may be necessary as part of coaching or for safety purposes.
* Any archer assisting or coaching another archer with their shooting should advise them beforehand that minor physical contact may be necessary as part of coaching or for safety purposes.
* It is the Parents/Carers responsibility to inform the club of any medical conditions which may affect their child during archery sessions, on the application form of the junior at the time of joining the club, or in the event of a condition being diagnosed later.
* Junior members are not permitted to use the bow press but may use other club equipment, if supervised by an adult.
* For safety reasons, **Juniors must be supervised by an adult in the kitchen area of the club.**
* Photographs and video of any club members should not be taken unless their permission has been obtained. The club must ensure written permission is obtained for Under 18s – Canterbury Archers Photography and Videoing Consent Form – before using any images on the club website or social media. Please read the Canterbury Archers Photographing and Videoing Policy Statement for further information.